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Board of Directors

Position 1 – Joe Spendolini

Position 2 – Kevin Harter

Position 3 – Mike Koger

District Manager/ Board Secretary

Brett Blofsky

REGULAR BOARD MEETING

January 18th, 2022

1. **Call to Order** – Chairman Harter called the meeting to order at 4:00pm
2. **Roll Call of Directors** – Director Harter, Director Koger, and Director Spendolini were present. Also present: District Manager Brett Blofsky. District Staff: Cindy Oden, Jason Morrow, Jon Lee present. Dan Scalas with Adkins present, and Ross Williamson with Local Law Groups was present via Zoom
3. **Sewer Rates – Ordinance #58 & Resolution #221**
 - a. Ross went through Ordinance process and would recommend that no Board use a Resolution to reduce rates. Director Spendolini recognized how the interpretation was not clear in the Resolution. He believes that the Resolution was created to influence the election and that there is no justification to a rate decrease within the Resolution. Ross reports that the impact this Resolution had on our rate payers does not create a legal issue.
Director Spendolini brings up cumulative effect concerning the improperly passed Resolution. Discussion on how to make up losses from rate decreases without increasing rates by 18% which all agreed would be unfair to rate payers. Cindy suggested using the CPI % plus current rate to determine the rise in rates.
Cindy to draft Ordinance. Director Spendolini requested it be stated in the new Ordinance that rates cannot be adjusted except through an Ordinance.
4. **Approval of Board Meetings & Board Work Sessions minutes from 10/19/21, 11/22/21, 11/23/21, 12/3/21, 12/14/21, & 12/17/21**—Moved to approve by Director Harter. Approved unanimously.
5. **Approval of monthly Budget Report & Other Financial Information**—Moved to approve by Director Harter. Approved unanimously.
6. **Treatment & Collection Systems – Staff Reports**—Jason reported crew worked on TV-ing the Mainline while weather conditions allowed. Housekeeping, snow removal, updating maps for Skyline and other services that needed to be added, shop projects, putting together pictures & video for CIPP project, and started working on traffic plan to meet ODOT requirements. Jon reported that they met all sampling and limit requirements, had zero violations for the month, metals and toxicity report was completed, the transponder will need to be replaced, but hasn't been done yet.
7. **Public Input**—No public input
8. **Old Business**

South Suburban Sanitary District
January 18th 2022- Regular Board Meeting

- a. **Facility Plan Update**—Dan reported no new information. Director Harter stated that we need to put some pressure on West Yost to get it done and the previous plan needs to be looked over to insure it's not identical to the old plan.
- b. **E3 Pilot Project**—Dan spoke with Ken from E3 to try and get criteria so that we could get going. Said that Ken was waiting for criteria from The District. Dan summarized the criteria options that can be given to Ken. Requested direction on which to use. Reported that all but one option have been drafted. Director Spendolini suggested giving Ken guidelines for the quality of water we would need out of each option presented and having them show that they can meet requirements for any option.
- c. **Rental Update**—Brett reported that the water level in well that had been leaking was at 45.8. Director Spendolini doesn't think The District should move forward with renting the property until the well has recovered, only acceptance would be to put language in the lease that the well contains non-potable water. All in agreement. Cindy suggested that we provide garbage disposal to tenants. All in agreement. Director Harter proposed that the house that is non-livable should be torn down or donated to the "Burn to Learn". Contact can be made with Ryan at the Tile Depot about purchasing stone that is on property.
- d. **Property Appraisals N. Poe Valley & Bryant Properties**—Brett had rough numbers for both properties. N. Poe Valley property was broken up into 2 parcels for the sake of the appraisal. Discussed requesting an assessment while separating the house and acres with the N. Poe Valley property. Cindy reported drought relief check was received for N. Poe Valley, not for Bryant property.
- e. **Harlan Drive Shop over Mainline**—awaiting guidance from Lori Cooper with Local Government Law Group
- f. **GIS System – Annual Payment due to Akitvov. Waiting for Cartegraph presentation**—Invoice has been received. Annual amount will be \$24,000.
- g. **SCADA Update – with TAG, Inc. – Not providing solar wireless** – Cindy offered that Sally had talked with SCADA and they had said they don't provide solar wireless
- h. **Fencing Bid Package for Adkins Engineering – Update**
Field work to be done by 1/21/22
Wednesday 1/26/22 fence walk boundary with Board 9am
- i. **SDAO Virtual Conference Feb. 10-13th 2022**—Brett forwarded email about reimbursement for the conference since it was switched to online.
- j. **Herminston Wastewater Treatment/West Extension Irrigation District tour Feb. 16-18, 2022**—
All who signed up still plan on attending.

South Suburban Sanitary District
January 18th 2022- Regular Board Meeting

- k. **Cameras at Treatment Plant – Bear Technologies vs. Basin Telecom**—Bid received from Basin Telecom was \$11,000. Bear Technologies bid was \$3288.89. Joe motioned to accept Bear Technologies bid. Motion accepted unanimously.
9. **New Business**
- a. **Cannon Maintenance Contract**—copy was included in meeting package. Decided to continue service agreement with Canon.
 - b. **2020/2021 Audit**—Cindy reported that it was going smoothly. Expected to be done the end of December. No other information offered.
 - c. **LG Sonic Presentation** – Brett and Sally have already watched the presentation. Director Harter and Director Spendolini will investigate finding the info they may need online.
 - d. **Zoom vs. Microsoft Teams Meeting – Remote access (House Bill 2560)** – Microsoft Teams voted in unanimously. Software is free with our Microsoft account.
 - e. **Klamath County Chamber of Commerce Membership**—The District is now a member.
10. **Other**—No other
11. **Adjourn**—Director Harter moves to adjourn at 5:54pm

ATEST:

Brett Blofsky, Secretary

Kevin Harter, Chairman

Date