



South Suburban Sanitary District
2201 Laverne Avenue
Klamath Falls, OR. 97603
Phone 541.882.5744 Fax 541.882.5013

Board of Directors
Position 1 - Joe Spendolini
Position 2 - Kevin Harter
Board Chairman
Position 3 - Michael Koger

District Manager/Secretary
Brett Blofsky

REGULAR BOARD MEETING MINUTES
February 21, 2023 @ 4:00 PM
SSSD District Office

1. **Call to Order and Roll Call of Directors** – Chairman Harter called the meeting to order at 4:13pm. Chairman Harter and Director Koger were present. Director Spendolini was unable to attend and let the other Directors know ahead of time of his absence. Also present were Brett Blofsky, Jason Morrow, Jon Lee, and Dan Scalas.
2. **Approval of January 17, 2023 Regular Board Meeting minutes, February 1 & 2, 2023 Work Session Minutes, and Monthly Budget Report** – Chairman Harter made a motion to approve the January 17, February 1, and February 2 minutes along with the Monthly Budget Report. Director Koger seconded the motion and it passed by those present.
3. **Administration, Treatment, & Collection Systems – Staff Reports**
 - a. Jason informed the Board that the crew alternated between flushing and TV'ing depending on road and weather conditions, and the system performed flawlessly for the month. Also, the annual I&I Report was completed and submitted to DEQ before the deadline.
 - b. Jon informed the Board all metrics for the NPDES Permit were met for the month and that we officially received the Warning Letter with opportunity to correct from DEQ for our previously missed deadlines. TAG has finished installing the new Hydro-Ranger on Pond 3 to accurately read the pond level. It's been calibrated and is performing as expected. The Henley pump station is having some communication issues periodically and we have requested a quote for a new radio box. It also was discovered that Thatcher, our current chlorine supplier, can also provide sodium bisulfite for approximately 60% of the cost from our current supplier, so we are in the process of making that change.
4. **Public Input:** There was no public input.
5. **Items before the Board of Directors – Old & New Business**
 - a. Legislative Update – Brett and Joe attended the SDAO Annual Conference in Sunriver and had several positive discussions with other attendees including SDAO's Executive Director, SDAO's Water/Wastewater Legislative Committee, Susie Smith of ORACWA, SDAO & OAWU Lobbyist Mark Landauer, and many others. The Klamath County Board of Commissioners have issued a Support Letter and Commissioner DeGroot has agreed to testify in person at the hearing. Joe is currently in Salem conducting meetings with Committee members and will let all of us know how his meetings went when he gets back.
 - b. Facility Plan Addendum – Jacobs Engineering workshop was held on Jan. 15th (see meeting notes). They are expecting to have a Draft addendum to us in early March for our review. The new due date from DEQ for submitting this amendment is April 1, 2023.
 - c. DEQ Mercury Minimization Plan – May 1, 2023 new due date from DEQ. We are under the levels that would require a formal pretreatment program, but they are high enough to warrant implementing a mercury minimization plan. Adkins has a draft plan that is approximately 90%



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completed already and suggested input from the Board before submitting to DEQ. Brett will forward the plan to the Board members for their review and input.

- d. Update from Dan Scalas – Dan is gathering information for the Infrastructure project (Gatewood, Americana, etc.) and will report his findings to the Board as soon as its completed. He also informed the Board of a potential opportunity to provide wastewater services to Planasa, which is located outside our boundary. More investigation and research will be conducted to see if this is a viable opportunity for the District.
- e. LG Sonic Update – Brett informed the Board of a potential funding opportunity thru US Harmful Algal Bloom Control Technologies Incubator (US HAB-CTI). We sent a Letter of Intent application on 1/31/2023 but haven’t received any information back yet.
- f. Wetlands Mitigation N. Poe Valley – Eliminate “up to 100 acres” from Rabe Consulting quote. Dan will reach out to Rabe Consulting and let her know.
- g. N. Poe Valley Stockwater Well Project approved – Our tenant at N. Poe Valley has been approved for installing the stockwater wells. However, the landowner has to sign the agreement. The Board authorized Brett to sign and return the agreement as written.
- h. IGA between SSSD and Klamath County – Stearns Corridor Project
 - i. Final version with our requested edits received today. Brett signed the agreement and sent it back to the County. A fully executed copy will be sent back to us once completed.
 - i. Finance Director interviews – Brett informed the Board that interviews for the Finance Director position will be scheduled for the week of February 27th and will let them know the exact dates and times once they are scheduled. Brett sent a narrowed down list of 20 questions for final Board review and input. The Board will send their final recommendations to Brett to narrow it down to 15 questions.

6. Other – No other business was conducted.

Adjourn – Chairman Harter adjourned the meeting at 5:16pm. The next meeting was scheduled for March 21, 2023 at 4:00pm.

ATTEST:

Brett Blofsky, Board Secretary

Kevin Harter, Board Chairman

Date