



South Suburban Sanitary District
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Board of Directors
Position 1 - Joe Spendolini
Board Chairman
Position 2 - Kenneth DeCrans
Position 3 - Michael Koger

District Manager/Secretary
Brett Blofsky

Regular Board Meeting Minutes
October 15, 2024 @ 12:00pm
South Suburban Sanitary District (SSSD) Office

Meeting called to order at 12:00pm

Roll Call of Directors: Chairman Spendolini, Director DeCrans and Director Koger present. Also present: Brett Blofsky (SSSD District Manager), Nicki Strain (SSSD Finance Director), Jason Morrow (SSSD Collections Supervisor), Sally Bratton (SSSD Treatment Plant Supervisor), Jon Lee (SSSD Treatment Plant Operator), and Dan Scalas (Adkins Engineering). Brady Fuller (Jacobs Engineering) attended virtually.

Public Input/Comments - No public present.

Review Today's Agenda, 9/17/2024 Meeting Minutes, & September 2024 Monthly Financials -

Motion by Director Koger to approve today's meeting agenda, 9/17/2024 Meeting Minutes and the September 2024 Monthly Financials as presented. Seconded by Director DeCrans. Motion passed unanimously.

Public Input/Comments - No one from the public present.

Engineer Report -

Dike Stability Discussion - Brady reported that he doesn't have any new discussion on this topic today. He explained the approach to this as presented in the 30% design. Chairman Spendolini asked about the Geotech study and the cost that comes along with this study. Brady indicated that he could provide additional sources for quotes if the Board would like to pursue this. The concern with this could delay the project but could be beneficial. Brady feels that the District has time to get a second quote. The Office of Emergency Management may have funding for this.

Dan feels that we should have this study done. A new RFQ could be done if that is what the Board decides to do. It was generally agreed that this study should be done. Brady suggested soliciting firms before the RFQ goes out. Discussion followed regarding the potential delays this could cause. There were various discussions regarding the options and potential results of not having this study done.

Dan asked a question about the contact chamber and possibly removing it from the 30% design. Discussion followed regarding where to put the new pipe and what material to use.

Discussion followed regarding the height of the dikes. Chairman Spendolini asked Brady to help the District find funding for this study. Brady agreed that they would do so.

Motion by Director Koger to authorize District Manager Brett Blofsky to seek additional quotes on the dike stability study. Seconded by Director DeCrans. Motion passed unanimously.

30% Design Review Update - Brady gave an update on this. He discussed the meetings that were held with the District staff. There is another meeting on October 18th. There should be some value engineering information coming from Slayden. Brett gave an update on the Work Session that was held to review the 30% design and the comments that arose. The comments are due to Brady tomorrow 10/16. Brady should have the cost estimates for discussion on Friday.

Sally suggested that we approach Slayden about getting the fill material that the City is giving away from their water tank replacement project. Brady will contact Slayden regarding this. There will need to be testing on this soil before using it.

CMGC Contract (Request Board Approval) - Brett explained that the contract has been reviewed by both parties' legal counsel and has been approved. Brett recommends moving forward with signing the contract with Slayden.

Motion by Director DeCrans to approve the contract with Slayden and authorize District Manager Brett Blofsky to sign it. Seconded by Director Koger. Motion passed unanimously.

District Updates (Adkins Engineering) - Dan indicated that the joint CIPP lining study has been kicked off and will finish up next Spring.

The manholes still need signatures from the County. We will then need to get three bids.

Department Updates - Administration -

Audit for FY23/24 – We are nearing the completion of our audit for FY23/24. KDP will be sending over the draft financial statements within the next couple of weeks.

Grant Research – On October 10th, the District had a virtual meeting with three staff members from Senator Merkley's office to discuss access to Congressionally Directed Spending funds to help pay for the facility upgrade. They have agreed to assist us with our endeavors in seeking additional funding including grant opportunities.

We also have a meeting scheduled with the National Special Districts Coalition on November 13th to discuss potential grant opportunities.

Business Oregon Loan - Our contract with Business Oregon has been fully executed. On September 30th, we requested our first disbursement in the amount of \$836,479. We have not been notified as to when the requested funds will be distributed.

LGIP Interest – The LGIP accounts earned \$160,688.94 in interest during the month of September. The interest rate decreased to 5.15% on October 1st.

Treatment - Sally gave her report for September. All testing came out great. There has been a bloom of algae but it didn't affect the testing much. The 32 new Ares aerators have been installed and 32 old MARS aerators have been removed. The new aerators are working great.

Alex is working on the pontoon boat. Sally feels that the District will need to replace the pontoon boat soon. Jon explained the difference in cost between repairs and buying a new boat. The repairs will be substantially less than buying a new boat. Jon explained what the pontoon boat is used for. Director Koger asked about the equipment we will need for dredging. It was generally agreed that the District will need a dredger.

Chairman Spendolini asked about the effect on the algae from the ultrasonic buoys. The buoys will need to be recalibrated to target specific types of algae. The buoys have been cleaned and this needs to be done regularly.

Sally reported that Justin Hawkins has been moved to Treatment Operator and Alex Grounds has been moved to Maintenance. It is working out great.

Collections - Jason reported for the month of September. The Fall restaurant cleaning list has begun. There was discussion regarding Ordinance 40 enforcement and the benefits of having a pre-treatment person on staff. This position could be added to the FY25/26 budget. It is generally agreed that this needs to be addressed. It is a problem and has been for years. Discussion followed regarding the effect of grease on our system.

Jason then reported the additional work that was done. The Laverne Road project has been completed.

The Arthur Street waterline - Jason had a meeting with the City of Klamath Falls regarding this. He asked them to make sure the District knows about their future projects, and the District will do the same.

Jason gave an update on the two new hires in Collections.

Brett and Jason gave an update on the GIS. They had a meeting with Anderson Perry this morning. The new high precision equipment has now been ordered. The price is less than originally expected.

District Manager - These items were covered at various times during the meeting.

Items before the Board of Directors - Old & New Business -

DEQ CWSRF Loan Update - Loan agreement is in the queue as of September 30th. Brett will keep the Board informed about this.

Summary of trip to WEFTEC 2024 - Director Koger felt that this was a very beneficial trip. He explained what he learned and how this will save the District money on the facility upgrade. They also learned what will be important to the upgrade and what may not be.

They may have found a backup to the Xylem Flygt pumps. Xylem pumps are increasingly hard to come by.

They also learned some things on the cameras for the Collections side. There is a separate conference that takes place for Collections as well.

There were some meaningful discussions with Jacobs Engineering staff at WEFTEC as well.

Discussion followed regarding the cost of putting the District logo on manhole covers.

Deupree Auctioneers at Fairgrounds on October 19, 2024 @ 9:00am (Surplus Vehicles) - Brett gave an update on the vehicles that were removed from service a few years back. These will be sold at the upcoming auction.

Other - Discussion followed regarding moving the time for the Board meetings. It was agreed that the Board meetings will take place at 10:00am moving forward.

Adjourned at 1:00pm. Next meeting scheduled for November 19, 2024 at 10:00am

ATTEST:

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Brett Blofsky, Secretary	Joe Spendolini, Chairman	Date