



**South Suburban Sanitary District**  
**2201 Laverne Avenue**  
**Klamath Falls, OR. 97603**  
**Phone 541.882.5744 Fax 541.882.5013**

**Board of Directors**  
**Position 1 - Joe Spendolini**  
**Board Chairman**  
**Position 2 - Kenneth DeCrans**  
**Position 3 - Michael Koger**

**District Manager/Secretary**  
**Brett Blofsky**

**Regular Board Meeting Minutes**  
**July 16, 2024 @ 3:00 PM**  
**South Suburban Sanitary District (SSSD) Office**

**Meeting Called to Order – 3:00 PM**

**Roll Call of Directors** - Chairman Joe Spendolini, Director Michael Koger and Director Kenneth DeCrans. Also present: Brett Blofsky (SSSD District Manager), Sally Bratton (SSSD Treatment Plant Supervisor), Jason Morrow (SSSD Collections Supervisor), Jon Lee (Treatment Plant Operator), Alex Grounds (Treatment Plant Operator), and Dan Scalas with Adkin's Engineering.

**Elect Chairman and appoint Secretary of the Board in accordance with ORS 450.065 which reads: Election of president; appointment, duties, and compensation of secretary. (1) At its first regular meeting each year, or as soon thereafter as practicable, the board shall choose one of its members as president and appoint a secretary.**

**Motion by Director Koger to appoint Joe Spendolini as Chairman of the South Suburban Sanitary District Board of Directors. Seconded by Director DeCrans. Motion passed unanimously.**

**Motion by Director DeCrans to appoint Brett Blofsky as Secretary of the South Suburban Sanitary District Board of Directors. Seconded by Director Koger. Motion passed unanimously.**

**Public Input/Comments** – Bill Adams came in regarding the new SSSD billing format and rate. He has some questions regarding how the monthly billing is calculated. He suggested that SSSD work with the City of Klamath Falls so that bills can be based off usage instead of a flat rate. Chairman Spendolini clarified how the annual rate increase was calculated for fiscal year 2024/2025. Various discussion followed as to the cost of the District sewer service vs. the City of Klamath Falls sewer service. Typically, the City of Klamath Falls rates are higher since they are based on usage.

**Review Today's Agenda, Meeting Minutes from 6/18/2024, 6/26/2024, 7/2/2024 and the June 2024 Monthly Financials -**

**Motion by Director DeCrans to approve today's consent Agenda, the meeting minutes for 6/18/2024, 6/26/2024 and 7/2/024 as well as the June 2024 monthly Financials as presented. Seconded by Director Koger. Motion passed unanimously.**

**Engineer Report**

**10% Design Review Update** - Brady gave an update on the 10% design review. There will be a meeting to discuss the findings on August 6<sup>th</sup>. Chairman Spendolini asked if anyone had any questions regarding this. Various questions were covered.

**CMGC Status Update** - The group discussed composting. The District will need to decide if this is something we want to do.

Discussion followed regarding using the geothermal water from the City. More information is needed before a decision can be made.

Brady then discussed the floating solar option. There are many things to consider but could be beneficial. He suggested that we contact Energy Trust of Oregon for financial assistance with this portion.

**District Updates** – Dan reported that the current CIPP project with the City of Klamath Falls is out for bid. Dan then discussed the manholes and the status of the stationing information for the GIS.

**Department Updates –**

**Administration** – Brett gave the report for Nicki in her absence.

**Treatment** – Sally gave her report and discussed the BOD and TSS levels since installing the ultrasonic buoys. She explained how these change throughout the year. She would like to see us continue with the buoys. In her opinion, the treatment process has improved. There has also been substantial cost savings on chemicals due to the buoys.

Sally then discussed the recent testing on metals and toxicity that has been performed. We are still waiting for the results.

Discussion followed regarding the current capacity at the Treatment Plant and what will be needed in the future with the facility upgrade.

Sally has a request regarding the aeration for the lagoons. She would like to order the additional aeration components that were approved in the budget. She would also like to have Bob's Excavation remove the airlines from the old aeration system.

**Motion by Director Koger to proceed with the purchase of the additional aeration components as approved in the Fiscal Year 2024/2025 budget and have Bob's Excavation remove the old airlines. Seconded by Director DeCrans. Motion passed unanimously.**

**Collections** – Jason gave his report for June and the work has been completed. He thanked the Board for approving the use of flaggers from Bob's Excavating for the South 6<sup>th</sup> Street cleaning project. It is much safer to not have to worry about the traffic.

He then reminded the Board of the vacant position available on the Collections Crew.

**District Manager** – Brett didn't have anything to add other than items that are already going to be covered.

**Items before the Board of Directors – Old & New Business**

**Property Fence Update** – All of the new fencing between the lagoons and the District office has been completed.

**BizOR & CWSRF Loans Updates** – Brett gave an update on the status of the contracts.

**IGA with City of Klamath Falls for CIPP Project** – Brett discussed the example IGA. Brett would like permission from the Board to sign this once the document is complete.

**Motion by Director DeCrans to authorize Brett Blofsky, District Manager to sign the IGA with the City of Klamath Falls regarding the CIPP project. Seconded by Director Koger. Motion passed unanimously.**

**WaterIQ** – Brett presented the Board with documentation of the testing that has been performed since the District began the four-month trial with the ultrasonic buoys. The testing indicates that the buoys are working. Brett would like authorization from the Board to move forward with the purchase of the buoys.

**Motion by Director Koger to authorize the District Manager to move forward with the purchase of the ultrasonic buoys. Seconded by Director DeCrans. Motion passed unanimously.**

**Other** – No other business.

The next meeting is scheduled for August 20, 2024 at 3:00pm.

Adjourned at 4:22pm.

ATTEST:

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Brett Blofsky, Secretary                      Joe Spendolini, Chairman                      Date