



South Suburban Sanitary District
2201 Laverne Avenue
Klamath Falls, OR. 97603
Phone 541.882.5744 Fax 541.882.5013

Board of Directors
Position 1 - Joe Spendolini
Board Chairman
Position 2 - Kenneth DeCrans
Position 3 - Michael Koger

District Manager/Secretary
Brett Blofsky

Regular Board Meeting Minutes
September 17, 2024 @ 12:00PM
South Suburban Sanitary District (SSSD) Office

Meeting called to order at 12:00PM

Roll Call of Directors: Chairman Spendolini, Director DeCrans and Director Koger present. Also present: Brett Blofsky (SSSD District Manager), Nicki Strain (SSSD Finance Director), Jason Morrow (SSSD Collections Supervisor), Sally Bratton (SSSD Treatment Plant Supervisor), Jon Lee (SSSD Treatment Plant Operator), Alex Grounds (SSSD Maintenance) and Justin Hawkins (SSSD Treatment Plant Operator). Brady Fuller (Jacobs Engineering) attending virtually.

Review Today's Agenda, 8/20/2024 Meeting Minutes & August 2024 Monthly Financials -
The Board reviewed these items. Miscellaneous questions were asked and answered.

Motion by Director Koger to approve Today's Agenda, 8/20/2024 Meeting Minutes and the August 2024 Monthly Financials as presented. Seconded by Director DeCrans. Motion passed unanimously.

Public Input/Comments - No public comment.

Engineer Report - Brady gave a brief update on what has happened since the last Board meeting. There is a meeting tomorrow with the District legal counsel to finalize the contract with Slayden.

Discussion followed regarding PFAS and how it will impact the Districts biosolids. Chairman Spendolini is concerned about how the District should anticipate the regulations when it comes to the design of the facility upgrade. He reported that Oregon Legislators are beginning to bring up questions regarding PFAS and the potential impacts.

Dike Stability Discussion (Jacobs Engineering) - Brett distributed the proposal prepared by Jacobs Engineering. Brady explained the proposal as presented. He then suggested that the District could get additional quotes to make sure the price is fair on the work being proposed. It was agreed that the Board needs to review the proposal in depth before a decision can be made.

There are other entities that would need to be involved before making decisions on the drainage ditches by the dike in the event of a breach. Discussion followed regarding the options to prevent a breach. Brady suggested reviewing the 30% design before a decision is made.

Chairman Spendolini suggested that Brett contact Klamath County Public Works and the City of Klamath Falls to get their input.

30% Design Review Update (Jacobs Engineering) - Should be received by October 2nd.

CMGC Contract Update - The contract should be finalized at the meeting tomorrow, September 18th at 9:00am. The final specs for the generator the District needs for the project needs to be ironed out as well. The Board will need to approve the contract at a Special Board meeting.

District Updates (Adkins Engineering) - Dan was unable to make it. Brett and Jason gave an update on the manhole project.

Department Updates -

Administration -

Utility Billing – We are in the third month of our new monthly billing cycle. We are seeing increasing numbers of patrons who are signing up for online bill pay and auto pay. The number of paperless billing accounts has increased as well.

Audit for FY23/24 – Our annual audit began on August 26th. KDP will again be meeting with the Board virtually to answer any questions once the audit is completed.

Grant Research – On August 28th, the Grant Administrator from Klamath County met with the District to discuss potential grant opportunities. Based on his recommendations, the District is now signed up to receive grant opportunity notifications from Grants.gov. The District was registered with Sam.gov but the registration has expired. We may need to get a certified letter from Washington Federal confirming that Cindy Oden is no longer an authorized signer on the District bank accounts in order for her to be removed from authority on Sam.gov.

Motion by Director Koger to remove Cindy Oden from authorization on the District’s Sam.gov log in and replace with Nicki Strain and Brett Blofsky. Seconded by Director DeCrans. Motion passed unanimously.

Public Meeting Law Training – Thank you Directors for completing the Public Meeting Law Training. The District is now eligible to receive an additional 2% off our annual property insurance premium. Our total discount is 10%.

LGIP Interest – The LGIP accounts earned \$164,880.42 in interest during the month of August.

Treatment - Sally reported that we received the 32 additional aerators. These will be installed soon if weather permits. These will replace the MARS aerators. Sally would like to budget for more aerators in the next fiscal year budget. She indicated that Bob’s Excavating has been contacted to remove the old air lines. Discussion followed regarding the disposal of these airlines.

The snow plow for the Kubota has been installed. The old plow has been transferred to the Collections department for their use.

Jon discussed the elevations of the pond levels. He stated that the measuring instruments will need to be calibrated periodically. He is much more confident in the levels now.

Sally then discussed the price of purchasing new chlorine pumps vs rebuilding them. The rebuilds do not last as long as a new pump does. The algae is what is causing the issues with the chlorine pumps. The types of algae has changed since the buoys have been installed. The signals can be changed on the buoys themselves to target certain types of algae.

The test numbers look great. The channel was cleaned which helped with the BOD results.

Collections - Jason gave an update on the work performed in August.

The City of Klamath Falls is replacing a water main on Arthur Street. The water main is 8ft deep. Brett and Jason are going to take a trip over there this afternoon. There is an issue with compacting which is cracking the sewer laterals. These are having to be dug up and fixed. This particular lateral is an old 4 inch line.

Jason explained how the Collections crew follows behind the county on road projects to make sure the manholes are not paved or chip sealed over.

District Manager - These items were covered throughout the meeting.

Items before the Board of Directors - Old & New Business -

Discuss site visits to Graton & Yuba City to see the SAF Technology - Brett presented a powerpoint prepared by Director Koger.

After a lot of discussion, it was generally agreed that floating solar panels are not the best option and should be removed from the facility upgrade design.

Motion by Director Koger to no longer research floating solar panels for the lagoons and remove this item from the Treatment Plant facility upgrade design. Instead, add additional solar panels to the existing solar field on District property. Seconded by Director DeCrans. Motion passed unanimously.

BizOR and CWSRF Loans Update - Legal opinion was just sent off to BizOR this morning. This was the final step before we can begin drawing funds. The DEQ application is currently in underwriting.

WaterIQ - The District received the algae sample results for Ponds 1 & 2. The ultrasonic buoys would provide the same benefits we have been seeing in Ponds 3 & 4. Brett is requesting authorization to purchase buoys for Ponds 1 & 2 from Capital Outlay GL #99130 - Lagoons-Sludge). The price for these additional buoys would be \$13,300.

Motion by Director Koger to approve the purchase of 2 ultra sonic buoys for Ponds 1 & 2 from Capital Outlay GL #99130 - Lagoons-Sludge in the amount of \$13,300. Seconded by Director DeCrans. Motion passed unanimously.

WEFTEC 2024 - October 6th - 9th - Brett reminded the Board about this trip and who will be attending. Discussion followed on what types of vendors they will be focusing on during this conference.

Other - Additional discussion took place to address the broken lateral lines caused by the City of Klamath Falls water main replacement on Arthur Street. The Board wants to ensure that the repairs being made are according to District design standards.

Hwy 39 Bryant Property listing - Property is listed currently at \$550k. The realtor wants to know if the District is willing to adjust the price or temporarily take it off the market. Brett suggested taking the property off the market for a while and continuing the lease on the property. The Board feels that we need to recoup as much of the citizens money that was spent on this property as possible.

Next meeting is scheduled for October 15, 2024 at 12:00pm.

Meeting adjourned at 1:42pm

ATTEST:

Brett Blofsky, Secretary	Joe Spendolini, Chairman	Date
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