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## **Board of Directors**

Position 1 – Joe Spendolini  
Position 2 – Kevin Harter  
Position 3 – Mike Koger

## **District Secretary**

Brett Blofsky

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# REGULAR BOARD MEETING MINUTES

## September 20, 2022

### 4:00 PM

1. **Call to Order** – Chairman Harter called the meeting to order at 4:00pm.
2. **Roll Call of Directors** – Chairman Harter and Directors Koger and Spendolini were present. Also present were District employees Brett Blofsky, Cindy Oden, Sally Bratton, and Jason Morrow.
3. **Approval of August 16, 2022 Board Meeting minutes, and Monthly Budget Report/Accounts Payable** – Director Koger made a motion to approve the August 16, 2022 Meeting minutes and the Monthly Budget/Accounts Payable Report. Director Spendolini provided a second to the motion and it passed unanimously.
4. **Administration, Treatment, & Collection Systems – Staff Reports**
  - a. Cindy, Sally, and Jason updated the directors on the performance of each department. All departments are operating within the approved budget and all NPDES Permit categories are being met.
5. **Public Input** – There was no public input.
6. **Old Business**
  - a. Legislative Update/Klamath Basin Adjudication discussion with Legal Counsel David Filippi and Southern Oregon Solutions
    - i. **Executive Session ORS 192.660 (2) (f)** Consider Exempt public records – consideration of information or records that are exempt by law from public inspection.
      1. Entered Executive Session at 4:11pm
      2. Exited Executive Session at 4:21pm
    - ii. The Bill text is still being looked at by Legislative Counsel and we're hoping to hear something by the end of October. The White Paper has been shared with several groups and is generating some discussion throughout the state.
  - b. Fencing Bid Results – Brett will meet with more adjacent property owners to see if any of them would like to assist us with the fence protecting both our property and their property.
  - c. Hatchet Haus – No longer in business. We still need to investigate updating our SDC Ordinance once Dan with Adkins gives us an estimate for completing the analysis.
  - d. Facility Plan – Final version from West Yost has not been received yet. Brett will contact West Yost to give them a deadline for receiving it. Brett will also find out what is involved in the Environmental Assessment that still needs to be completed.
  - e. E3 Water – One of their trailers is still on site and needs to be removed. Brett will send E3 Water a 30-day notice to have this last trailer removed.
  - f. Newsletter update – The director's will provide feedback on the Land Holding portion of the newsletter to get it finalized so we can send it to our patrons.

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- g. SSSD Logo update – A new logo designed by Kate Hadley in the shape of a water drop was shown to the directors. The board requested to see the same design but more in the shape of a circle. Both versions will be presented at the next board meeting.
- h. Hwy 39 Bryant Property Easement update – working with Matt Parks with Parks & Ratliff to file with county. Another update will be provided at the next board meeting.
- i. Hathaway Larson update on Tort Claim issue and Land Partition issue with Greg Hathaway
  - i. Greg Hathaway was not able to attend this meeting, so no discussion took place. A reschedule date has not been determined yet.
- j. LG Sonic and Triplepoint NitrOx update – Sally provided a turnkey estimate for the NitrOx System which was received from Tom Daugherty with Triplepoint. The directors need more information and requested an in-person presentation for discussion. Sally will reach out to Tom to schedule him to present at the next board meeting.
- k. Property Purchase inquiry from Oz Investments
  - i. Mark Zimel with Oz Investments joined the meeting remotely to discuss his interest in buying some of our property near the southeast corner of Pond 2. After some discussion, the Board informed him that they need to think about this possibility a little more and consult with our engineers before making any type of decision.

**7. New Business**

- a. Wynne Broadcasting Tower Lease discussion – Current lease expires March 2023
  - i. The Board instructed SSSD Staff to renew the lease.
- b. Update from Dan Scalas – Owner’s Rep, Seepage Test
  - i. Dan was not able to be present, so this was tabled until next month.
- c. District Manager – Updated contract
  - i. The new contract for District Manager Blofsky was signed extending his timeline to receive his DEQ Certification within 24 months of hire.
- d. REACH, Inc. – Update on SDC from 2017
  - i. An invoice was sent to REACH for their SDC charge from 2017 that was not paid. They were informed by both email and U.S. Postal Service.

**8. Other**

- a. IPP Program – Brett, Sally, and Jason will meet with Arie DeHoop with the city about their IPP Program to enhance our efforts to create one here at our District.
- b. The Hydraulic Vehicle Lift capital project purchase was approved by the Board.
- c. N. Poe Valley property – Someone is interested in temporarily renting the “bull pasture” and buying the concrete feeder blocks. Brett will get more information and report back to the Board.
- d. Director Spendolini made a motion to draft a resolution to volunteer the Homestead House to the Burn to Learn program-. Chairman Harter seconded the motion and it passed unanimously.

9. **Adjourn** – The meeting was adjourned by Chairman Harter at 6:58pm. The next board meeting was scheduled for October 18, 2022 at 4:00pm.

ATTEST:

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Brett Blofsky, Board Secretary

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Kevin Harter, Board Chairman

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Date